



Oregon Interscholastic Ski Racing Association  
 21110 Ann Margaret Dr.  
 Bend, OR 97701

541-410-2956 [executivedirector@oisra.org](mailto:executivedirector@oisra.org)

### Eligibility Request Form

1. Complete all steps on the 2 pages of this form
2. Attach copy of student's official transcripts with this form.
3. Transfers: A letter from the principal of the school previously attended is required.
4. Requests with incomplete enrollment records will not be considered.
5. Allow five working days to process.

OISRA Eligibility ID #

#### STEP 1 Student Information – Please type in the blanks below

<b>School:</b>	School Phone:		
<b>Student:</b>	(Last)	(First)	(Middle)
<b>Date of Birth:</b>			
<b>Parent:</b>			
<b>Address:</b>			
<b>Person with whom student lives:</b>			
<b>Relationship to student:</b>			
<b>Address where student lives:</b>			

#### STEP 2 Type of Waiver

- A. SEND DIRECTLY TO OISRA Executive Director**
- | Age
  - | Fifth Year
  - | Grade Deficiency
  - | All Non-CSIET Foreign students (Must also meet CSIET criteria at right before submitting)
  - | All CSIET Foreign Students not meeting criteria in Rule 8-6-3 (c)
  - | All other eligibility hardship requests not addressed in "B" below
- B. SEND DIRECTLY TO OISRA Executive Director**
- | Transfers without change of Joint Residence
  - | Transfers without change of Joint Residence and Grade Deficiency
  - | Transfers to a school with which a non-school team is affiliated or with which an athletic instructor is affiliated

**CSIET FOREIGN EXCHANGE – RULE 8.6.3(c)**  
 A student from a foreign country who is on a CSIET approved programs is able for one year from the date of enrollment if all of the following criteria are met:

- The student is attending a school in the attendance boundary where the host family resides.
- The student satisfies the OISRA age requirement.
- The student has not completed the equivalent of twelve years of education (excluding Kindergarten).
- The student has not previously attended high school in the United States.
- Neither the school the student attends nor any person associated with the school has had any input in the selection of the student.
- The student is not a direct placement.
- The student has not been terminated from CSIET program

#### STEP 3 Enrollment Record Fill In All Sections

Has an Individualized Educational Program (IEP) been created for this student?  Yes  No

If yes, is the student meeting the requirements of the Individualized Educational Program (IEP)?  Yes  No

Grading Period	Date Attended	School Attended	# Credits #Classes	
			Earned	Passed
<i>Example</i>	<i>9/5/99 to 1/12/00</i>	<i>Oregon High School</i>	<i>3.0</i>	<i>6</i>
9 <sup>th</sup> – 1 <sup>st</sup> semester/trimester	__/__/__ to __/__/__			
9 <sup>th</sup> – 2 <sup>nd</sup> semester/trimester	__/__/__ to __/__/__			
9 <sup>th</sup> – 3 <sup>rd</sup> trimester	__/__/__ to __/__/__			
10 <sup>th</sup> – 1 <sup>st</sup> semester/trimester	__/__/__ to __/__/__			
10 <sup>th</sup> – 2 <sup>nd</sup> semester/trimester	__/__/__ to __/__/__			
10 <sup>th</sup> – 3 <sup>rd</sup> trimester	__/__/__ to __/__/__			
11 <sup>th</sup> – 1 <sup>st</sup> semester/trimester	__/__/__ to __/__/__			
11 <sup>th</sup> – 2 <sup>nd</sup> semester/trimester	__/__/__ to __/__/__			
11 <sup>th</sup> – 3 <sup>rd</sup> trimester	__/__/__ to __/__/__			
12 <sup>th</sup> – 1 <sup>st</sup> semester/trimester	__/__/__ to __/__/__			
12 <sup>th</sup> – 2 <sup>nd</sup> semester/trimester	__/__/__ to __/__/__			
12 <sup>th</sup> – 3 <sup>rd</sup> trimester	__/__/__ to __/__/__			

**STEP4 Eligibility Hardship Checklist**

Prior to consideration of eligibility, this Eligibility Request Form and other information listed below must be received by the **OISRA Executive Director**.

	Received by: Executive Director	Received by: Executive Director
<b>Official Transcripts:</b>		
Current High School	For Type "A" waivers	For Type "B" waivers (transfers)
Previous High School	For Type "A" waivers	For Type "B" waivers (transfers)
<b>School Records:</b>		
Attendance records	For Type "A" waivers	For Type "B" waivers (transfers)
Letter authorizing release of school records to OISRA	For Type "A" waivers	For Type "B" waivers (transfers)
<b>Letters of Explanation:</b>		
Student	For Type "A" waivers	For Type "B" waivers (transfers)
Parents or Legal Guardian	For Type "A" waivers	For Type "B" waivers (transfers)
School Administrator (Principal, Athletic Director or Activities Director) from all schools attended	For Type "A" waivers	For Type "B" waivers (transfers)
<b>Documentation of:</b>		
Gaps in student's academic progress	For Type "A" waivers	Only if grade deficiency is an issue
Credit deficiency	For Type "A" waivers	Only if grade deficiency is an issue
Classes needed to graduate	For Type "A" waivers	Only if grade deficiency is an issue
Individualized Education Program (IEP)	For Type "A" waivers	Only if grade deficiency is an issue
Student's disability as defined by ADA	For Type "A" waivers	Only if disability is an issue

**STEP5 Affirmation Statement**

Under penalty of perjury, I do affirm that no coach, parent, administrator, teacher, or other representative of the current school initiated contact or offered any inducements for the purpose of having the student attend the current school for athletic participation. Further, I authorize release of permanent school records to the OISRA. **Both Signatures required for all Eligibility Requests.**

\_\_\_\_\_  
Signature of Parent (Host Family if Non-CSIETstudent)

\_\_\_\_\_  
Signature of Principal/Superintendent

(Principal/Superintendent is encouraged to attach any specific comments regarding this student's eligibility request.)

**STEP6 Authorization Decision**

**OISRA Action:**

Executive Director's Signature \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_ |  Approved  
 Comments: \_\_\_\_\_ |  Denied

**OISRA Board of Directors Action:**

OISRA President's Signature \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_ |  Approved  
 Comments: \_\_\_\_\_ |  Denied

**STEP7 Appeals Process**

**EXECUTIVE DIRECTOR'S DECISIONS:** Appeals of the Executive Director's decisions will be heard by the OISRA Board of Directors. **OISRA BOARD DECISIONS:** Appeals of the OISRA Board Decisions will be heard by a Hearings Officer.