

OISRA Board of Directors Action November 27, 2018

The OISRA Board of Directors, by email vote, unanimously approved the Alpine Division Policies that included revisions of the Freestyle Policies and also approved the OISRA Policies that defined Freestyle Guest Coaches. [See below.]

Board Members:

Ryan Rooper
Laurie Martin
Eric Martin
David Moulton
Mike McManus

OISRA Policies – changes in red

6. Coaches and Volunteers

6.5 Definition and Requirements of Alpine & Nordic Guest Coaches: Guest Coaches may be designated head coaches or Helper Coaches who accompany skiers to OISRA activities for no more than 4 days total in one season.

6.5.1 Guest coaches must meet these requirements:

6.5.1.1 Have a criminal background check by OISRA, a state-accredited high school, a youth organization, an amateur sports organization, or an employer within the past three years.

6.5.1.2. Register on-line and pay a Guest Coach fee of \$10.

6.5.1.3. Complete a concussion awareness course during the ski season when they will be working with students.

6.5.2 The students the guest coach assists must be enrolled in a school that has signed an OISRA school agreement, identifying under what circumstances the students have permission to use the school name when competing, or if the students are not allowed to use the school name.

6.5.2.1 The name of the Guest Coach who is the “Designated Head Coach” will be named on the required school agreement form.

6.5.2.2 The name of a Guest Coach who is a Helper Coach does not need to be named on the school agreement form.

6.5.3 The guest coach must be approved by the Division Steering Committee for participating in the particular OISRA activity.

6.5.4 The guest coach must be aware that the student(s) they coach meet OISRA academic eligibility standards.

6.5.5 A guest coach is not eligible to be a voting member of the OISRA.

6.6. Definition & Requirements of Freestyle Guest Coaches:

~~6.5.5-6.6.1. Freestyle Guest Coaches must meet the same requirements as defined in 6.5.1 and any other requirements as defined in the OISRA Alpine Policies.~~

OISRA Alpine Policies do not have changes indicated in red. The wording below is the final wording that was approved.

OISRA ALPINE POLICIES

The OISRA Alpine Division follows all OISRA Policies and additionally abides by the following OISRA Alpine Division Policies.

OISRA ALPINE POLICIES

SECTION I Alpine Division Steering Committee & Policies

A. General: The Alpine Division Steering Committee shall conduct all business and determine policy for the Alpine Division in compliance with OISRA Policy #9. The Alpine Division Steering Committee must meet in the spring prior to the spring General Meeting of the OISRA and in the fall.

B. Voting at Division Steering Committee Meetings

1. The Assistant Director and Commissioner shall each cast one vote in the Division Steering Committee meetings. The Director has one vote and shall only vote to break a tie.
2. Each League Representative, or substitute for a league representative, shall cast one vote. The substitute for a League Representative must be designated by the league and must be present to vote at a specific Division Steering Committee meeting. The Division Steering Committee Secretary and Treasurer are non-voting members.
3. Action is taken by a majority vote of the voting members of the Division Steering Committee represented in person, by mail, fax, email, or other electronic process, unless otherwise provided for in the OISRA Bylaws, OISRA Policies, or Division Policies.
4. In the event that any one person holds more than one voting position as defined above, that person shall have one vote, and only one vote, in total, on any decision voted upon at a Division Steering Committee Meeting.

C. Decisions by a Division Steering Committee without a Meeting

1. Any action which could be taken by the Director, Assistant Director, or Commissioner at a Division Steering Committee meeting may be taken without a meeting if at least three-fourths of the voting members of the Steering Committee consent to such action. The members of the Division Steering Committee shall ratify such consent in writing, which includes email, within fourteen (14) days

D. Freestyle Committee: Until the time when the Freestyle program has developed to the stage where leagues can host league events, the Freestyle Committee will be a sub-committee of the Alpine Steering Committee.

1. Free style committee members have the authority to develop and modify the Freestyle Policies and to develop and modify Freestyle Competition Rules.
2. The Alpine Steering Committee is responsible for reviewing and adopting the Freestyle Policies and Competition Rules.
3. The Freestyle Committee (FSC) shall consist of 3-5 members appointed by the OISRA Alpine Steering Committee.

E. Alpine Division Participation Fees:

1. Alpine Division individual participation fees shall be determined annually at the Alpine Spring Meeting.
 - a. Three categories of participation fees are determined:
 - 1) Full season Alpine Division Skier
 - 2) Guest Freestyle Competitor

3) Participation fee for the OISRA State Freestyle Championships Event that are paid by Full season Alpine Division Skiers who want to compete in Freestyle competitions at the OISRA State Freestyle Championships.

b. These fees will be collected by the Alpine Division through the electronic registration process.

2. After December 7th, late registration fees will apply to full season participants.

3. The OISRA State Treasurer returns to the OISRA Alpine Treasurer the amount of Alpine participation fees.

F. Leagues shall establish Standard Operating Procedures according to Division requirements.

1. Each league will have Standard Operating Procedures that confirm (clarify and explain) the following:

a. The method of rating the athletes based upon their season performance. This shall include a means of resolving a tie between individuals and a tie between teams.

b. How alternates are to be allowed to participate in league races.

c. Is a Protest Fee charged in the event a team wishes to protest the outcome of an official judgment or decision at a league race?

d. The Jury Members: Identification of the individuals or officials that will comprise the race jury, and a statement of which members of the jury have a vote in jury deliberations.

e. Alternate Start Procedure: A procedure agreed upon in advance to be followed in the event there is a breakdown in the primary start or timing system.

f. The amount of league dues and when they are payable.

g. A statement about who is allowed to vote (full member coaches and/or associated member coaches) on league matters and the majority voting requirements for passing a motion.

h. A method of recording accidents or incidents at league races and the submittal of incident forms to the OISRA in conformity with OISRA Policy 20.

i. It is the policy of the OISRA not to inhibit the establishing of "local operating procedures" for the running of the leagues. As a rule of thumb unless there is a compelling reason, such as allowing leagues to have more than 3 voting members on their race day juries, or changing times for submitting of protests and appeals, the Alpine Division Race rules will be followed. Any "local operating procedure" provisions shall maintain fair and equitable participation and scoring and classification of the contestants.

G. Academic Certification and Hardship Applications

1. After notification to an athlete's coach by the OISRA Executive Director; that a team's athlete has failed to meet Academic Certification, as defined in OISRA/OSAA Rule 8, the athlete has six (6) days in which to submit a "Request for Hardship Application". Exception; if the Executive Director receives notice of failure on the last certification of the season, the deadline the Executive Director gives for a "Request for Hardship Application" will be based on the available time before the State Race enrollments must be submitted and may be less than six (6) days.

2. The Executive Director will process this application within 5 business days.

3. A student whose Hardship Application is denied by the Executive Director may appeal that decision to the OISRA Board of Directors.

4. A student whose Hardship Application is denied may not participate in OISRA state meet qualifying events.

5. A student whose Hardship Application is being processed may participate in a league state qualifying event, but their scores will not count until the Hardship Application is approved.

H. Composite Team

1. Teams representing different schools may compete as a "Composite Team."

2. Skiers on different teams can form a “Composite Team” for scoring purposes if the following conditions are met:

- a. Each skier on a Composite Team will represent the school they attend.
- b. All skiers forming the Composite Team will be representing schools that are in the same league.
- c. The Head Coach from each school represented on the Composite Team approves the Composite Team.
- d. The name of the Composite Team will include the names of all the member schools that are represented on the Composite Team: School A/School B Team, for example. An acronym may be adopted when publishing start and result lists.
- e. Prior to the first league race, Head Coaches applying to have their teams be represented on a Composite Team shall obtain approval from the league, and the League Representative shall submit the approval form to the Executive Director.
- f. The Executive Director will act on the application within 5 business days. (The Executive Director’s decision can be appealed to the OISRA Board of Directors.)
- g. A Composite Team will be eligible for team league awards and team state meet awards.

I. Alpine Guest Coaches & Racers

1. A Guest Coach and guest racers may participate in OISRA sanctioned events for no more than four (4) days.

2. A Guest Coach is required to:

- a. Register on line and pay the required dues,
- b. Complete a concussion awareness course during the ski season when they will be working with student,
- c. Have a criminal background check done by OISRA, a state-accredited high school, a youth organization, an amateur sports organization, or an employer within the past three years,
- d. Be approved by the Division Steering Committee for participating in the particular OISRA activity.

3. A Guest Racer is required to:

- a. Register on line and pay the required fee,
- b. Guest Racer fee for a League event is determined by the League Race Committee, with confirmation from the OISRA Board,
- c. Guest Racer fee for the state Championship is set by the Alpine Steering Committee and confirmed by the OISRA Board,
- d. Guest Racer fees must be paid before a student can participate in an OISRA League event or the OISRA Alpine State Championship,
- e. Be enrolled in a school that has signed an OISRA school agreement, identifying under what circumstances the students have permission to use the school name when competing, or if the students are not allowed to use the school name,
- f. Be on the team that is comprised only of Guest Racers enrolled in the school where the student is enrolled,
- g. Meet OISRA academic eligibility standards,
- h. Be accompanied by a designated Guest Head Coach.
 - 1) In addition to the designated Guest Head Coach, a Guest Racer may also be accompanied by a Guest Helper Coach.

4. A Guest Racer may not be enrolled at a school where students are participating on an OISRA team.

5. The Guest Coach is not eligible to be a voting member of OISRA.

6. Guest Racers are eligible to receive State Championship titles.

7. Guest Coaches from Border States (California, Washington, Nevada, and Idaho) are eligible to bring Guest Racers to the OISRA Alpine state championships, but the Guest Racers from Border States are not eligible to receive state championship titles. Their results will be posted, but their scoring cannot displace other racers or team scoring.

8. Number of competitors:

- a. The Alpine Steering Committee shall determine the total number of Guest Racers allowed to compete at the State Championships as recommended by the State Championship Race Committee (competing as team members or individuals).
- b. The hosting league race committee shall determine the total number of Guest Racers allowed to compete at an OISRA League race.
- c. The State Championship Race Committee can require a Guest Coach to provide volunteers for the State Championship.

J. Guest Freestyle Coaches and Competitors

1. A Guest Freestyle Coach will participate in ONLY the OISRA State Freestyle Championships.

2. A Guest Freestyle Coach is required to:

- a. Register on-line and pay a Guest Coach fee of \$10.00.
- b. Complete a concussion awareness course prior to supervising athletes at the OISRA State Freestyle Championships.
- c. Have had a criminal background check by OISRA, a state-accredited high school, a Youth organization, an amateur sports organization, or an employer within the past three years.
- d. Supervise the competitors assigned to them at the OISRA State Freestyle Championships. They agree that before the students assigned to them participate in an Event, the Guest Freestyle Coach will conduct their own thorough visual inspection of the related facilities, courses, runs, and equipment. They will immediately advise the supervisor of the Event of any unsafe condition that they observe. They will refuse to allow athletes assigned to them to participate in the Event until all unsafe conditions observed by them have been remedied.

3. The ONLY OISRA Freestyle competition a Guest Freestyle competitor will participate in is the OISRA State Freestyle Championship, and the OISRA Guest Freestyle competitor is required to:

- a. Register on line and pay the required fee,
- b. Be enrolled in a school that has signed a school agreement form that is specific to students competing in the OISRA Freestyle State Championships,
- c. Meet OISRA academic eligibility standards, and
- d. Be assigned to an OISRA Guest Freestyle Coach at the OISRA State Freestyle Championships.

4. Guest Competitors from Oregon are eligible to receive State Championship titles, but Guest Competitors from Border States are not eligible to receive State Championship titles.

K. Alpine Provisional Skiers at State Championships:

1. Any high school athlete from any state may compete in the OISRA Provisional Category at the Alpine OISRA state championships as an individual, NOT REPRESENTING A SCHOOL OR BEING ACCOMPANIED BY A GUEST COACH, if they register as a provisional skier – on line – and pay a state championship fee.

2. The skiers in the Provisional Category are not eligible to receive OISRA State Championship titles.

3. The results for the Provisional Category racers are ranked as a separate category, and they do not displace non-Provisional Skiers' individual racers' points. The race results of the racers in the Provisional Category may not contribute to team scores at the state championships, even though three racers of the same gender might attend the same school.

4. The Alpine Steering Committee has the authority to review each Provisional Skier's application and accept or deny participation based on criteria the Alpine Steering Committee chooses to use.

L. Collision Prevention

1. DEFINITIONS used in the "Collision Prevention" policy:
 - a. A "designated race arena" is a race arena that is specified by a contractual agreement between a league and a ski area for a race event.
 - b. A "designated training arena" is a training arena that has been allocated by the ski area to a coach representing an OISRA team
 - c. A "gate carrier" is a coach or anyone affiliated with OISRA who is carrying gates to or from a designated race or training arena
2. Any gate carrier who proceeds from the designated race or training arena into parts of the ski area open to the general public must be accompanied by a guide who is not carrying gates.
3. Skiers must come to a complete stop before leaving a designated race or training arena and entering into the general skiing area.

SECTION II Alpine Division State Race Policies

A. State Championship Race Committee:

1. The planning committee for the Alpine Division State Championships shall be the State Championship Race Committee (SCRC) and shall be comprised of: the Alpine Division Assistant Director, the Alpine Division Commissioner, a representative of the host league State Race coordinating committee. The SCRC shall be chaired by the Commissioner and it may co-opt additional members if required.
2. The SCRC shall establish a set of **Standard Operating Procedures** that will outline the organizational details for the State Championship. These will be published as **Appendix I** to the policies. These **SOPS** shall be revised annually. They shall include procedures for temporary team participation.
3. At the spring meeting of the Alpine Division, the State Championship Race Committee shall submit the notes regarding the administration of the preceding State Championship Meet, and pass them on to the League representative of the next host league.

B. Qualification for the State Race:

1. Official Qualifying Races for the Alpine State Race:
 - a. An OISRA race may be an official qualifying race for the Alpine State Race if it is a league race, sanctioned by the majority of teams of that league and attended by the OISRA racers who belong to that specific league.
 - b. It shall be scored as a two-run event.
 - c. Should circumstances require, a league may hold a one-run qualifying race. Only one, one-run qualifying race can be held on any league race day.
 - d. Team and individual points (as specified in Alpine Race Rules E) are assigned at each qualifying race, and these points determine the eligibility of teams and individuals for the Alpine State Meet.
 - e. Two or more leagues may have a "combined race" that is a qualifying race for all of the leagues that have a majority of their teams participating in the event. Team scores and individual scores are separated out for each league's cumulative points scoring.
2. Race Season:
 - a. Leagues shall have a race season that consists of at least six (6) official Alpine State Meet qualifying races. Should force majeure conditions require, the Steering Committee can amend.

3. Eligibility of Individuals for the Alpine State Meet is according to the 50% rule, established by OISRA Policy 14. The racer must start both runs of a league race, unless injury or illness takes them out of their second run

a. EXCEPTION: The Guest Category is an exception to the 50% rule.

4. Team Criteria for the State Meet

a. To qualify as a team for the State Meet, only the race results of individuals eligible for the State Meet may be used.

b. A team that has a racer who is ineligible to participate in the State Meet will have their team scores refigured to exclude that individual's scores.

5. Determining number of State Meet Qualifying Teams:

a. A league shall send boy's teams and girl's teams to represent the league in the State Championship Meet as determined by the following scale:

1) League Size * State Qualifying teams:

1-2	1
3-4	2
5-6	3
7-8	4
9+	5

*League size is determined by the number of full teams (appropriate team size) entered in 50% of the League's races. A school team that has a racer who participates in less than 50% of the League Races will have their team scores re-figured to exclude that individual's scores.

2) A school team may consist of any combination of a maximum of twelve (12) of the school's qualified racers, including substitutes, for the two (2) races-Slalom and Giant Slalom in both boys and girls.

3) Each Slalom or GS team shall consist of at least three (3) and not more than five (5) members. Each team may bring a substitute to use in the case of sickness or injury in one of the five (5) racing positions, and may only be substituted for the venue he or she is registered for. Substitutes must meet all entry criteria.

4) If a racer is unable to race in either run of the race, then a substitution request may be made by the teams head coach or designated assistant coach to the Race Secretary or Start Referee prior to the moment the Start Referee calls for the first racer' of the run. The substitute will compete in the bib issued them, or a bib supplied by the start referee. This is a team scoring run only not to affect individual score.

5) Unless substituting for a sick or injured racer, substitutes shall not run the course, excepting if at the discretion of the race jury there is sufficient time, and conditions allow, all substitutes will be allowed to ski the course and have their times recorded. These times shall not be used for deciding positions in either individual or team categories.

6) The host league will be allowed to enter an extra school team in each gender.

7) If at least three (3) Guest Skiers of the same gender, attending the same OSSA school, register to qualify for the State Race before the published deadline, that group of 3 (or more) skiers will be considered as the equivalent of a "team" for the purposes of the State Meet Qualification. These "OSSA teams" will qualify for the State Meet under the same consideration as if an OISRA league were comprised of these teams.

6. Determining the number of State Meet Individual Participants in each gender shall be according to league size as follows:

1-4	2 individuals each discipline
5-6	3 individuals each discipline
7-8	4 individuals each discipline
9+	5 individuals each discipline

7. The steering committee has the discretion to adjust numbers appropriately.

8. Freestyle Competitions: Until the time when the Freestyle program has developed to the stage where leagues can host league events, all freestyle competitors who register online for Freestyle competitions are eligible to compete at the State Championship event.

C. Equitable representation of racers qualifying from a league:

1. Because of the number of associate teams, the Alpine steering Committee may make adjustments to the numbers of individuals from those leagues so affected prior to the commencement of qualifying competition.

D. Draw:

1. A separate draw will be held for the SL and GS events; for both genders (4 times). The draw for seed is in accordance to league standings. All first place teams from each league compose the first flight. All second place teams compose the second flight and so forth. Individuals race between second and third flights.

2. The leagues' first place individuals race in the first seed and the second place individuals' race in the second seed and so forth for third and fourth place individuals. The draw is completed for the first flight. The order is then duplicated for flights three and five. The order is reversed for flights two and four. The five flights compose the seed order, which remains the same for all remaining seeds (i.e., first place teams remain in the first flight for second seed). The draw is completed again for first seed individuals. The first seed individual order is the same for the third seed. Second and fourth seed individuals are in reverse order of first seed individuals. If a League, through the year loses a school(s), that reduces the number of teams that qualify for the State Championship race, then the draw of the last qualifying team is removed from the seed. Then all teams seeded behind the removed team will move up respectively.

E. State Race Start Orders:

1. State race start orders will be produced using draw orders as outlined in Section E and race entries submitted on the designated worksheet, located in the State Race Registration Packet. Entry form for each league's representing team(s) scoring individual(s) to be submitted by the published registration deadline. Once the "Final Start Orders" have been published, no changes to the start orders will be permitted except for the team's designated Substitute for the said race may be inserted into one of the team's 5 positions for that race, subject to the rules for a substitution.

F. Scoring:

1. Team GS standings will be determined by the sum of the best 3 individual times in the first run of the GS, plus the sum of the best three 3 individual times in the second run. The SL team standings will be scored in the same manner. Combined team standings for each gender will be the sum of the best GS times plus the sum of the best SL times.

2. Team standings for both genders for combined runs will be determined by the sum of the combined team times for the boy's plus the combined team times for the girl's. Individual GS standings will be determined by the sum of the times for the 2 GS runs. Individual SL standings will be determined by the sum of the times for the 2 SL runs. Combined individual standings will be the sum of the times for the 2 GS runs plus the sum of the times for the 2 SL runs. In the event

a run for either or both the GS or SL is canceled, the times for remaining run(s) will be used to determine standings. Individual results shall be calculated for all students in every race.

G. Time & Location:

1. The State Championship Meet will be held on the first Wednesday, Thursday and Friday of March. The races to be held will be a Giant Slalom and a Slalom. The order in which the races will be held will be determined by the SCRC. The location of the State Championship Meet shall be selected by the host league; refer SOPS. Host league will coordinate with the SCRC regarding race course locations, and maintenance personnel for each racecourse. The SCRC shall be responsible for course setters and forerunners.

H. Non Host League participation:

1. Each participating league shall submit a minimum of two individuals for jury selection, and two individuals for course setters for the State Championship to the by January 30th to the Alpine Secretary. All jury members will have officiated in a minimum of one half of the league races or be exempted by the SCRC.

2. It is recommended qualified representation by all leagues be observed when compiling the State Championship juries and in assigning course setters. Course Setters must be current and active league coaches.

I. Volunteer Race Workers:

1. One (1) "Experienced Gate Judge" shall be provided for each venue (GS and SL) by each competing team; for both Girls and/or Boys teams. Each team will deposit \$300 at the time of their team registration, to cover any "no show" by their designated gate judge. This will be immediately forfeited to the State Championship Race Committee (SCRC) should the team designated gate judge or substitute not be in attendance at the race morning roll call for the gate judge meeting. Any claims for a refund of a forfeit deposit will be decided by the SCRC.

J. Inclement Weather Procedures:

1. The Jury may decide to shorten course, cancel a second run or postpone the race one day (if bad weather occurs on Friday), and attempt to run one event the following day. It is conceivable that the Championship may need to be decided on the basis of those events already run.

K. Protest Fee:

1. There will be a protest fee not to exceed \$20. If the protest is upheld, the protest fee will be refunded to the protesting team. If the disqualification is upheld, the protest fee will go to the host league.

L. State Race Entry Fee:

1. Competitor entry fee (to be decided by the Alpine Steering Committee, annually) **to be paid to the Alpine Division** by each State Championship competitor- *regular alpine and Freestyle, considered separately*. This will be collected by online registration and forwarded to the Alpine Division treasurer. Registering as specified in the information package - regular Alpine and Freestyle, considered separately. Alpine Division Treasury will provide, from the entry fees, the costs as identified in the respective budgets as approved by the Alpine Steering Committee covering; event venue fees, essential personnel, Technical Delegates, timing, start order and results personnel, awards, racer bibs, and essential support services and worker meals, as specified in the approved State Event budgets.

M. Awards:

1. The Alpine Division shall be responsible for acquiring trophies and medallions, which shall be consistent in size, style and color designation for place ranking, with those awarded by the OSAA at State Championships.

2. The OISRA will purchase the following trophies for presentation at the State Championship Meet: Places 1-3 for Girls' Team, places 1-3 for Boys' Team, places 1-3 for combined Team.
3. Trophies shall be provided for presentation at the State Championship meet for places 1-3 in the following categories:
 - a. Girls' team Slalom, Girls' team GS. Girls' team Combined (9)
 - b. Boys' team Slalom, Boys' team GS. Boys' team Combined (9)
 - c. Girl's & Boy's Combined (3)
 - d. Medallions shall be provided for Teams: (six members)
 - 1) Girl's SL team; first, second, third place (18)
 - 2) Girl's GS team; first, second, third place (18)
 - 3) Girl's combined SL & GS teams: first, second, third place (18)
 - 4) Boy's SL team; first, second, third place (18)
 - 5) Boy's GS team; first, second, third place (18)
 - 6) Boy's combined SL & GS teams: first, second, third place (18)
 - 7) Girl's and Boy's combined team; first, second, third (7x2x3) (42)
 - 8) Places 1-10 in: Girl's SL, Girl's GS, Girl's combined (30)
 - 9) Places 1-10 in: Boy's SL, Boy's GS, Boy's combined (30)
 - e. Suitable Move Up awards each discipline, 2 each gender.
4. The care of traveling trophies and any other permanent trophies are the responsibility of the Commissioner.
5. The OISRA Treasury shall provide "STATE" Pins.

N. Rotation schedule for State Championship:

1. 2016: Southern
2. 2017: Mt Hood
3. 2018: TRL
4. 2019: Metro

SECTION III Freestyle Policies and Competition Rules

Freestyle competitors and coaches shall abide by all OISRA and Alpine Division Policies, including these additional Freestyle Policies: OISRA has the goal of developing a stand-alone Freestyle Division. Currently, the OISRA sanctions Freestyle competitions ONLY at the OISRA Alpine State Championships. Until the time when the Freestyle program has developed to the stage where leagues can host league events, there will be no organizational structure of OISRA Freestyle teams or leagues and no sanctioned OISRA competitor training or sanctioned OISRA league competitions.

A. General

1. All Freestyle-only coaches and Freestyle-only competitors will register for the OISRA state meet Freestyle event(s) as Guests. They will be insured by OISRA for ONLY the duration of the OISRA State Freestyle competitions.
2. During the OISRA State Freestyle Championships, no inverts are allowed. An invert is best understood as any spinning maneuver where athlete's feet go directly over his or her head.
3. When competing in the OISRA State Freestyle competition events, athletes shall wear helmets meeting USASA standards.
4. A Freestyle Technical Delegation (FSTD) shall be appointed by the Freestyle Committee for the purpose of advising the Freestyle Sub-Committee (FSC) on technical matters related to the Freestyle state meet events.

5. OISRA Freestyle competition rules reference the USASA Seasonal Rulebook: (<https://www.usasa.org/members/membership/rulebook.html>) and the USASA Freestyle Manual: (http://www.usasaseriesdirectors.com/Help/Manuals/freestyle_manual_nov07.pdf)

B. OISRA State Freestyle Championships Policies and Competition Rules:

1. The OISRA State Freestyle Championships shall be held in conjunction with the OISRA Alpine State Championships, and will consist of at least one, and preferably two of the four following events: Slopestyle, Rail Jam, Half Pipe, and Skier Cross. The specifications for each event that are included in the USASA Seasonal Rulebook will be the Competition Rules that are followed.

2. The Freestyle Committee shall appoint a Freestyle State Coordinator(s) (FSSC). The Coordinator(s) shall be responsible for the administration of the State Freestyle Championships and coordinating with the Alpine State Championships Coordinator. The FSSC shall also keep the Freestyle Committee informed of the progress in its planning.

3. A State Freestyle Championships Committee (SFSC) shall consist of the FSSC, as Chairperson(s), and the FSTD. The SFSC shall advise the Alpine State Championship Race Committee (SCRC) of all logistics regarding the State Freestyle Championships.

4. Time and Location:

a. The OISRA State Freestyle Championships will take place on any day or days of the same week as the State Races so as not to be in conflict with the race events. The order in which the events will be held will be determined by the FSSC.

b. The venue and schedule of the OISRA State Freestyle Championships shall be coordinated with the OISRA Alpine State Championships Race Committee at the Fall Alpine Division Steering Committee Meeting. It is recommended the State Freestyle Coordinator shall make an inquiry to determine if the hosting location can accommodate Freestyle competition. If the hosting location is unable to accommodate Freestyle competition, the Freestyle State Race Coordinator may present an alternate location.

5. Qualifications and Registration for the OISRA State Freestyle Championships:

a. Until the time when the Freestyle program has developed to the stage where leagues can host league events, the following athletes are eligible to compete in the OISRA State Freestyle Championships:

1) All competitors who register on line as an OISRA Freestyle Guest, and meet the academic qualifications of an OISRA Freestyle Guest.

2) All OISRA registered alpine skiers who also register online as a Freestyle competitor for the OISRA State Freestyle Championships.

b. Participation fees for Freestyle competitors will be set by the OISRA Alpine Division Steering Committee. These fees will be collected by the Alpine Division through the electronic registration process.

c. All competitors agree to take responsibility for their physical and mental ability to compete.

d. A Freestyle team is comprised of all athletes of the same gender who are enrolled at the same high school.

1) A "full" team is defined as a team comprised of at least three athletes of the same gender who are enrolled at the same high school.

2) An OISRA Freestyle team must be a full team in order to be scored as a team.

e. The number of competitors that can be safely handled in any one event is determined by the OISRA State Freestyle Competition Director. If the number of competitors who register exceeds this desired number, an elimination event will be held at the State Freestyle Championships to reduce the number of competitors to the desired number.

f. Prior to any athletes competing at the OISRA State Freestyle Championships, the school the athletes attend must have signed a "school agreement" form that is specific to students competing in the OISRA Freestyle State Championships.

6. Event Personnel

- a. Competition Director (CD) supervises and controls the activity of all event personnel. S/he directs and conducts the Team Captain/Rider's meeting.
- b. The Jury shall consist of the CD, the Head Judge, and Finish Referee, as defined in Section 204 of the USASA Seasonal Rulebook.
- c. OISRA Guest Freestyle Coaches will supervise the competitors assigned to them at the OISRA State Freestyle Championships.
 - 1) The OISRA Guest Freestyle coaches agree that before the students assigned to them participate in any Event, the Freestyle coach will conduct their own thorough visual inspection of the related facilities, courses, runs and equipment. They will immediately advise the supervisor of the Event of any unsafe condition that they observe. They will refuse to allow athletes assigned to them to participate in the Event until all unsafe conditions observed by them have been remedied.

7. Scoring and Judging

- a. Individual judging and scoring shall be conducted in accordance with the current USASA Freestyle Manual and the USASA Seasonal Rulebook.
- b. Team scores shall be the combined points of the team's top 3 designated participants in each event.

8. Disqualifications and Protests

- a. Disqualifications and protests shall be conducted in accordance with Sections 130 and 131 of the USASA Seasonal Rulebook.

9. Inclement Weather Procedures

- a. The CD, in consultation with the Jury, may decide to shorten a course, cancel additional runs, or postpone the event and attempt to run it the following day. It is conceivable that the Championships may need to be decided on the basis of those events already run. The CD will use the inclement weather conditions as defined in the USASA Freestyle Manual.

10. Information Packet - The State Freestyle Championships information shall be added to the State Race packet and shall include the following information:

- a. State Freestyle Championships Registration Information
- b. State Freestyle Championships Rulebook
- c. List of State Freestyle Championships Officials

APPENDIX I

Alpine Division State Championship Standard Operating Procedure

I. INTRODUCTION

This document is to assist the host league in preparing for the state championship event. This document shall be used in conjunction with the current years approved OISRA Alpine division budget.

II. DEFINITIONS

- A) OISRA, Oregon Interscholastic Ski Racing Association
- B) SCRC, State Championship Race Committee. This committee oversees all aspects of the State Championships. Committee membership is defined in Section II. A of the Alpine Policies.
- C) In this Appendix the Alpine State Championship shall also be called the State Race.
- D) In this Appendix the OISRA Alpine Division shall also be called the Division.

III. EVENT BUDGET

- A) The Hosting League shall present a State Race budget for approval to the Alpine Division Steering Committee at the fall meeting for the upcoming season's State Race. OISRA may receive sponsorship income that is directed to be used by the Alpine Division for State Meet expenses. The Alpine Division will receive fees charged to each qualifying athlete participating in the State Race. The Division will be responsible for certain expense items directly related to the State Race. Please refer to Appendix II; Sample State Race Budget, noting expenses that will be paid by the Division to the Hosting League or directly paid by OISRA. All other expenses are the responsibility of the Host League.
- B) The Host League may solicit subsidiary sponsorship that does not conflict with OISRA sponsors and must be approved by the OISRA Board of Directors. Examples of sponsorship opportunity may include:
 - i) Gate Panels: provide an opportunity for event subsidiary sponsorship. They must be approved by the SCRC.
 - ii) Start & Finish Banners; also provide an opportunity for event subsidiary sponsorship and must be approved by the SCRC.
 - iii) Meals & Banquets; are sponsor opportunities for the Host League to offset League costs at the State Race.

IV. VENUE SELECTION

- A) The host league should solicit Request for Proposals to at least two ski areas for consideration of state championship events. These proposals should be solicited during the spring prior to the event taking place. Weather should be a factor in considering an event location and a back-up plan should be available if required in the event of low snow. It is required to coordinate venue selection with the SCRC prior to making final selections.

V. EVENT LOGO DESIGN

- A) The host league shall design a logo for the state championship event and submit option(s) to the SCRC for approval prior to the fall Alpine steering committee meeting.

VI. MERCHANDISE (EVENT MEMORABILIA)

- A) The Host League may generate income for the league with the sale of memorabilia, such as sweat-shirts, T-shirts, hats, etc. All merchandise is to be approved by the SCRC and should include the event logo and sponsors contracted to be displayed on such items.
- B) In addition, the Host League may contract with an OISRA approved photographer for a souvenir photo package.

- C) The sale of all items may be coordinated through the electronic State Championship registration process and proceeds will be net of processing charges.

VII. ALPINE EVENT PLANNING

- A) **Event Handbook:** The Host League is required to publish a State Race Event Handbook by February 1st, approximately 30 days prior to the State Race Registration. This state event guide needs to include details for coaches, parents, volunteers and athletes for their understanding of the State Race. Items of importance are; event dates, location, lodging information, registration instructions, start order instructions, volunteer information, schedules for races and activities, lift ticket instructions, event souvenirs, host resort information, as well as sponsor acknowledgements. Posting of this document to the designated State Race website is necessary.
- B) **Entry Fee:** This fee is to be set at the OISRA Alpine Division Meeting. This fee is what will be charged for each qualifying athlete to cover essential services and components related to the operation of the state championship event. This fee amount will be collected by the Division through the electronic registration process.
- C) **Racing venue fees:** These fees are related to the cost of associated hosting location hill and venue costs which may include but not limited to the following; venue fees, grooming, timing shack, hill preparation. Submit invoices to the Division for approval and payment. All vendors will be paid directly by the Division.
- D) **Radio Rental:** The SCRC shall work with the Host League regarding the ordering, pickup, delivery and return of any rental radios to be used as the State Race. Approximately 20 radios per course will be needed, depending on the race venue. Submit invoices to the Division for approval and payment. All vendors will be paid directly by the Division.
- E) **Athlete bibs:** The athlete bibs will be coordinated and purchased by the Division and SCRC. The bib design will be determined by the SCRC keeping any active OISRA sponsors in consideration. Vendor to be paid directly by the Division. Bibs will be provided to the host league prior to the event for sorting and distribution to athletes. Bibs will need to be collected after the first day of competition. The bibs will then be re-sorted for the second day of competition and distributed to coaches at the second coaches meeting. At the end of the event, the bibs will become souvenirs for the participants. A souvenir bib should be provided to all participants.
- F) **Volunteer worker lunches:** The Division will pay for up to 200 lunches (100 per day, 2 days of events) at \$10 per lunch. Lunches should include at a minimum, beverage, snack item, fruit, chips, and protein (sandwich etc.). Submit invoices to the Division for approval and payment. All vendors will be paid directly by the Division.
- G) **Awards:** The Division will purchase and coordinate the ordering and delivery of the State Race awards and event pins to the host league by the start of the event.
- H) **Timing:** The OISRA will contract the timing of the State Race with an approved vendor who will be the State Race "Chief of Timing." Payment for this service will be paid directly to vendor by the OISRA. The Division reimburses OISRA for this payment.
- I) **Race Administrator:** The OISRA will contract with a Race Administrator for the State Race event with an approved vendor. Responsibilities of the Race Administrator will be Formulation of the State Race Start Orders and State Race Results calculations and publication. Payment for this service will be paid directly to vendor by the OISRA. The Division reimburses OISRA for this payment.
- J) **Registration Secretary:** OISRA will contract with a Registration Secretary that will be responsible for all technical aspects of the electronic registration for the State Race. Payment for this service will be paid directly to vendor by the OISRA. The Division reimburses OISRA for this payment.

- K) State Race Officials: The Alpine Commissioner will appoint all race officials for the State Race. Any disagreements with the selection of an official may be submitted to the SCRC. Any payments for these services will be paid directly to the Race Official by the OISRA. The Division reimburses OISRA for this payment. The host league may be required to assist in securing lodging for these positions.
- L) Race Volunteers: The Host League is responsible to ensure that all volunteers and unfilled race official positions are filled. The Host League is encouraged to provide recommendations to the Alpine Commissioner for all Race Official positions. Gate judge names are submitted during coaches' registration. All other positions are to be filled by the Host League and if needed other leagues willing to support the State Race. The following is a list and required number of volunteers (not including Race Officials) that are required. Remember, this is the State Championships; all volunteers need to have prior experience for their volunteer position.
- i) Volunteer Coordinator: Coordination with the Registration Secretary to gather and schedule race day Gate Judges.
 - ii) Gate Judges: To be submitted by coaches entering teams (approximately 12 for SL and 14 for GS depending on the actual race venue to be confirmed with the Alpine Commissioner),
 - iii) Course Crew: QUALIFIED race day course crew approximately 15 per course per day,
 - iv) Mid-course spotter for each course, each day,
 - v) Hand Timers: Need two experienced hand timers for each course (4 per day),
 - vi) Results Board: One results board person for each course (2 per day),
 - vii) Bib Collector: One bib collector per course. Racer bibs are collected after the second run on the first day only.
 - viii) Race Day Check-in Desk: Arrange for a race day check-in desk person(s), responsible for handing out mountain passes, equipment & gear, lunches and race radios.
 - ix) Public Address Announcer: Arrange for a race day Public Address person(s) including necessary PA equipment (note: PA person cannot be in the Timing Building so if shelter is needed you will need to make those arrangements).
 - x) Assistant to Start Referee: One per course, per day to help line up athletes in run order at the starting area.
 - xi) Others: Depending on the venue and race requirements other volunteer positions may need to be filled.
- M) Forerunners: Nominations for State Race forerunners should be submitted to the Alpine Commissioner no later than 5 days before the State Race. The Alpine Commissioner shall choose four athletes per course, per day. Any disagreements with the selection of a forerunner may be submitted to the SCRC.
- N) Awards Ceremony & Meeting spaces: The host league will be required to arrange for meeting spaces for the following meetings:
- i) Volunteer Meeting/Training prior to first event, approximately 60 person capacity.
 - ii) Officials Meeting prior to each event (2 days), approximately 30 person capacity.
 - iii) Coaches Meeting, prior to each event (2 days), approximately 60 person capacity.
 - iv) A Meeting Agenda will be provided to the host league by the SCRC for use at each of these meetings. The Division will assist with any reasonable costs involved to host these meetings should they arise.
 - v) The host league shall plan and organize an Awards Ceremony on the Friday evening after results have been calculated. The event shall be held in an indoor space with capacity for a minimum of 350 people. In addition to the giving of awards, it is recommended that the

host league offer something enticing to participants. This could include such items as drinks, coffee, dessert, slide show of week's events, raffle, and or silent auction. Attendees shall not be required to pay an entry fee for the awards ceremony however, if a meal is served, food purchase shall be at the attendees' option to purchase, this may be a line item and included in the electronic State Race registration The Division will provide up to \$500 toward hosting costs of the Awards Ceremony.

- O) Other Miscellaneous items: While not required, the host league may choose to provide these additional services or events which have been provided at past events.
 - i) Racer social: This social event shall be able to accommodate all registered athletes with an organized activity. Examples of an organized activity are: dance, photo booth, etc. Attendees shall not be required to pay an entry fee for the social event however, if a meal is served, food purchase shall be at the athletes option.
 - ii) Racer goodie bags: This is often a great opportunity to provide sponsors access to each of the participating athletes by means of advertising or 'schwaag'. The State Race event pins can be placed in these bags.

VIII. RACE VENUE EQUIPMENT & GEAR

- A) The Host League shall ensure that any equipment not being supplied by the contracted venue source will be provided. Items such as race gates, additional safety fencing, shovels, rakes, salt, course dye, gate judge equipment, etc. shall be the responsibility of the Host League. Note: The Host League should check with the Chief of Timing to confirm any equipment that may be needed for race timing. The Host League should ensure that any equipment borrowed from another League is returned in a predetermined location for pickup at the conclusion of the race. Any damaged equipment shall be replaced by the Division and notification of such damage reimbursement request shall be submitted no later than one week after the event conclusion.

IX. FREESTYLE EVENT PLANNING

- A) Freestyle State Race Coordinator: The Freestyle Committee shall appoint a Freestyle State Race Coordinator (FSSC).
- B) Budget: The Freestyle Chairman shall present to the Alpine Division at the fall meeting a budget for the upcoming State Freestyle Championships. OISRA will receive sponsorship income for the State Race to reimburse the Division for certain State Freestyle expenses. The Alpine Division will receive fees charged to each qualifying athlete participating in the State Freestyle Championships.
- C) Venue: The Chairman should submit an event schedule and venue location to the Alpine Committee at the fall Alpine meeting for approval. The Race Chairman should work with the Alpine SCRC to determine the location and venue for the Alpine State Race. The Chairman shall make an inquiry to determine if that hosting location can accommodate Freestyle competition. If the hosting location is unable to accommodate Freestyle competition, the Chairman may present an alternate location.
- D) Participation Fee: This fee is to be set by the OISRA Alpine Division Steering Committee. This fee is what will be charged for each participating athlete to cover essential services (*e.g., arena preparation – cost of awards, etc.*) and components related to the operation of the state championship event. This fee amount will be collected by the Division through the electronic registration process.
- E) Athlete bibs: Should the Freestyle Race Chairman determine that bibs are needed for the event(s), a request should be included and submitted in the Freestyle Budget.
Awards: The Division will coordinate the ordering, purchase and delivery of the awards and event pins to the host league by the start of the event.

APPENDIX II

Sample State Race Budget

	<u>Income</u>	<u>Expenses</u>	
<u>Alpine Responsibility</u>			
Income:			
Alpine Division Reimbursement	*	\$ 14,500.00	
Expenses:			
Venue Fees		\$ 3,000.00	
Racer Bibs		\$ 4,500.00	
Awards		\$ 3,500.00	
Radio Rental		\$ 700.00	
Volunteer lunches		\$ 2,000.00	
Venue meeting places		\$ 300.00	
Awards ceremony		\$ 500.00	
Special Request		\$ -	
Alpine Totals		<u>\$ 14,500.00</u>	<u>\$ 0.00</u>

League Responsibility

Income:			
OISRA Sponsor Income		\$ 4,000.00	
League Sponsor Income		\$ 3,000.00	
League Sponsor Income		\$ 1,000.00	
Merchandise Income		\$ 9,000.00	
Photo Package Income		\$ 400.00	
Expenses:			
Awards Ceremony		\$ 1,500.00	
Guest Speaker		\$ 500.00	
Racer Social		\$ 3,500.00	
Meeting Rooms		\$ 300.00	
Web Fees		\$ 250.00	
Printing Costs (start orders/race schedules)		\$ 300.00	
Sponsor Banners, etc.		\$ 2,000.00	
Sponsor Acknowledgements		\$ 500.00	
Gate Panels		\$ 1,200.00	
Equipment		\$ 500.00	
Merchandise/Memorabilia		\$ 5,000.00	
Advertising		\$ 500.00	
Misc		\$ 300.00	
League Income/Loss		<u>\$ 17,400.00</u>	<u>\$ 1,050.00</u>

* This line will always equal the total of Division expenses

