

Minutes of OISRA Alpine Division Spring General Meeting  
April 19, 2014  
Wilsonville High School  
6800 SW Wilsonville Road  
Wilsonville, Oregon

**Head coaches present** (a head coach for a school that has at least one full team has one vote for that school):

Columbia (Washington) head coach:	Scott Keillor (no vote)
Hood River Valley head coach:	Scott Keillor (one vote)
Stevensen (Washington) head coach:	Scott Keillor (no vote)
Ashland head coach:	Gary King (one vote)
Crater head coach:	Gary King (no vote)
North Medford head coach:	Gary King (no vote)
Phoenix head coach:	Gary King (one vote)
South Medford head coach:	Gary King (one vote)
St. Mary's head coach:	Gary King (one vote)
Central Catholic head coach:	Jason Gillies (one vote)
Sherwood high school head coach:	Jack Walker (one vote)
Tualatin head coach:	Jack Walker (no vote)
Wilson High School head coach:	Melinda Borgens (one vote)
Sandy head coach:	Josh Kanable (one vote)

**Other attendees:**

Alpine commissioner:	David Moulton (non voting)
Metro League Rep:	Ron Yost (non voting)
Emerald League Rep appointee:	John Truman (non voting)
Secretary/Treasurer:	Richard Sellens (non voting)

**Head coaches not present:**

LaGrande head coach (Blue Mt. League):	Eric Gooderham
Corvallis head coach:	Jacques de St. Phalle
Crescent Valley head coach:	Erik Vermaas
Maris head coach:	Jacques de St. Phalle
Oak Hill head coach:	Jacques de St. Phalle
South Eugene head coach:	Jacques de St. Phalle
West Albany head coach:	Greg Latta
Aloha head coach:	Brian Schmidt
Beaverton head coach:	Jackie Guy
Faith Bible School head coach:	Brian Schmidt
Glencoe head coach:	Troy Hall
Hillsboro head coach:	Troy Hall
Jesuit head coach:	Paul Grubb
Oregon Episcopal School head coach:	Aaron Ruddick
Southridge head coach:	Brian Schmidt

Sunset head coach:	Mike Woodson
Tigard head coach:	Mark Fusick
Valley Catholic head coach:	John O’Leary
Barlow head coach:	Rob Smoot
Corbett head coach:	Joe Turner
The Dalles Wahtonka head coach:	Jeff Cordell
Cleveland head coach:	Randy Hewitt
Gateway head coach:	Randy Hewitt
Grant head coach:	Randy Hewitt
LEP High head coach:	Randy Hewitt
Madison head coach:	Randy Hewitt
St. Mary’s Academy head coach:	Ryan Rooper
Catlin Gabel head coach:	Robin Chapin
Clackamas head coach:	Steve Urdahl
Horizon Christian head coach:	Shawn Darris
Lake Oswego head coach:	Paul Tollefson
Lakeridge head coach:	Brandon Currie
LaSalle Prep head coach:	Shawn Darris
Lincoln head coach:	Robin Chapin
Mt. View (Washington) head coach:	Shawn Darris
Parkrose head coach:	Steve Sarich, Jr.
Riverdale head coach:	Paul Tollefson
West Linn head coach:	Shawn Darris
Wilsonville head coach:	Shawn Darris

A quorum for Alpine Division General Meetings is a majority of the head coaches present. A quorum was present. Nine full membership schools are represented by head coaches who are present, and a majority vote is 5 votes out of 9.

Jack Walker, the Alpine Division Director, called the meeting to order at 9:15 a.m.

## PRELIMINARIES

1. The minutes for the fall meeting were circulated and unanimously approved. (Motion by David Moulton, second by Jason Gillies). Minutes will be posted on the OISRA website.
2. Treasurer’s report. Richard Sellens, the Alpine Treasurer, reported on the liquidity of the Alpine division, including the division costs for provision of specific personnel and policy required provision of trophies being met from the entrant registration fees. See Appendix I for more details.

## OLD BUSINESS

1. Registrar’s report. Richard Sellens, the OISRA registrar, reported on this past season’s registration:

- 536 students registered including 60 Freestyle.
- In general the registration process was well observed with a couple of exceptions, both related to failure to abide by OISRA policies.
  - One was the late registration from one league,
  - One was the attempted registration by a coach of students from schools not in his league.
    - In one instance, a parent subsequently lodged a hardship application with the Executive Director which was denied, and
    - in another instance, the registering of two Freestyle students who were enrolled at a school in a different League area.
    - In both of these situations, the same team head coach was involved, and in discussions with representatives of one team the issue of breaching the coaches' code of ethics was raised. This issue-relative to the code of ethics-is to be discussed by the Board of the OISRA at their next meeting.
- The team from Klamath withdrew before the Southern League season commenced and were given a partial refund of dues and fees.
- Insurance: the only claim on our insurance was for an injury sustained by a coach, and the medical claim was being processed. The opportunity was taken to remind coaches that incident reports must be submitted in a timely manner, and that the form to be used must be current.
- The OISRA have indemnity insurance available for summer training camps, and the criteria for coaches wanting to avail themselves of the OISRA indemnity insurance is posted in the policies. Any coach who wishes to conduct or participate in a summer camp must be current in all OISRA coaching membership criteria.
- OISRA is now an affiliate member of the National Federation of High School Associations. This affiliate membership was based on the OISRA developing requirements for coaches' training that reflect the professionalism of the organization. The fundamentals of coaching and first aid, and concussion awareness programs are now requirements for OISRA certified coaches. Some coaches have not completed these required courses.

See Appendix II for full Registrar's Report.

2. Alpine Director's report. Director Jack Walker, reported on the stability of the Division, and the unqualified success of this year's Alpine State championship's host, the Emerald League, in addressing the needed change of venue and associated challenges.
3. Commissioner's report. Commissioner David Moulton reported on his duties in visiting leagues in this difficult season and the general competence he observed
4. Review of Freestyle Championships. Scott Keillor, Mt Hood Representative, spoke on the Freestyle Championship, and the issues that were considered reasons for the low participation at the State event were held over to the steering committee meeting.

5. Review of Alpine State Championships. There was general discussion on how well the Emerald league ran the event.

6. Jack Walker, the Alpine Director, read a report from the Sportsmanship Committee Chair, Randy Hewitt. This will be included in the minutes of the Spring meeting of the OISRA Board, as Sportsmanship is a joint division operation for both Alpine & Nordic.

## NEW BUSINESS

1. John Turman from the Emerald League passed on the State event handbook to Metro League representative Ron Yost, the 2015 Alpine State event host. Ron indicated that the Metro league were confident that they would be able to host both the Alpine and the Freestyle championships.

2. The election of David Moulton as commissioner was confirmed as he was the only nominee, and it was also confirmed that Jason Gillies would continue as the Assistant director. Both indicated their acceptance to serve in those positions.

The General meeting concluded at 11:30 a.m.

Respectfully submitted by  
Richard Sellens, Alpine Secretary

## Appendix I

### Treasurer's Report by Richard Sellens, Alpine Treasurer

#### Alpine Spring General meeting, April 19, 2014

Our current bank Balance is \$32,062.00 with \$6050 as state registration fees to be added. The Division State event cost was met from the fees and the Divisions portion of the Tire Factory sponsorship

Timing:	\$500.00
Start order-results etc:	\$500.00
TD's	\$1077.00
Trophies:	\$4132.00.
Total Division costs for State:	\$6209.00

Our Division registrations this year were:

Alpine:

Metro:	147
3 Rivers:	174
Mt Hood:	116
Emerald:	55
Southern:	42
Blue Mountain:	2

Total: 536 A & FS: A-476. FS-60

## Appendix II

### Executive Director's Report by Richard Sellens to the Alpine General Membership, April 19, 2014

**Registration:** In general the registration of teams, athletes and coaches was good. There were exceptions one team were brilliant, and took an initiative that originally I kind of went ballistic but as issues related to this team unfolded, their provision of the full registration package was the best submitted and it was with the OISRA a week before anybody else's. One league did not forward its information till a week after the closing date, fortunately some of the teams had provided information separately, however for next season failure to comply with the instructions as provided in the annual letter will lead to fines placed on the leagues, or the teams where they are not in compliance.

**Compliance:** The OISRA stipulates that a student can only participate in the team of the school that they are enrolled at. We had an effort from a parent to circumnavigate this, but the application as a hardship was denied, and the parent did not appeal to the Board of Directors. Also we had an incident of a team enrolling students from another school in another league as members of their freestyle team. Again not allowable and this was settled amicably.

It is important that Head Coaches be in compliance with the OISRA policies, and all coaches need be in compliance with the Coaches Code of conduct. Currently there is no clear policy from the Board on sanctions to be imposed on coaches or teams, for breaches of ethics or registration requirements such as in the OSAA, and the Board will be addressing this prior to the commencement of next season.

**Insurance:**

There were no indemnity claims this year and one claim against the medical provision that is being addressed through the insurance companies involved.

**Incident reports:**

It is important that the reports be submitted as stipulated and that the current form be used.

**Summer Training Camps:**

The OISRA has arranged with our insurers to be able to provide indemnity cover for OISRA sanctioned summer training camps. Basically, an OISRA certified coach whether a head coach or not can apply to the OISRA to be covered by our insurance. The specifics are set out in the policies as posted on the web site. The coach must be current with NFHS fundamentals, First Aid and concussion awareness, these will all be confirmed when going over the application, and only students who are currently members of the OISRA either as A1, applicants, or J1 applicants are entitled to attend and be included in the OISRA insurance cover.

**National Federation of High Schools; NFHS.**

The OISRA is now an associate member of the NFHS (the only skiing only association of the body in the nation) that sets the bench mark for all High School extracurricular activities. Our application was endorsed by the OSAA – the Oregon Schools Activities Association, and we mirror their standards and expectancies for the professionalism of our coaches. This will mean that for the coming season coaches will be required to be in full compliance with the coaches' code of ethics, as will the teams they represent.