

OISRA ALPINE POLICIES (With revisions February, 2017)

The OISRA Alpine Division follows all OISRA Policies and additionally abides by the following OISRA Alpine Division Policies.

Section I: Alpine Division Steering Committee

A. General: The Alpine Division Steering Committee shall conduct all business and determine policy for the Alpine Division in compliance with OISRA Policy #7. The Alpine Division Steering Committee must meet in the spring prior to the spring General Meeting of the OISRA and in the fall.

B. Voting at Division Steering Committee Meetings

The Assistant Director and Commissioner shall each cast one vote in the Division Steering Committee meetings. The Director has one vote and shall only vote to break a tie.

Each League Representative, or substitute for a league representative, shall cast one vote. The substitute for a League Representative must be designated by the league and must be present to vote at a specific Division Steering Committee meeting. The Division Steering Committee Secretary and Treasurer are non-voting members.

Action is taken by a majority vote of the voting members of the Division Steering Committee represented in person, by mail, fax, email, or other electronic process, unless otherwise provided for in the OISRA Bylaws, OISRA Policies, or Division Policies.

In the event that any one person holds more than one voting position as defined above, that person shall have one vote, and only one vote, in total, on any decision voted upon at a Division Steering Committee Meeting.

C. Decisions by a Division Steering Committee without a Meeting

Any action which could be taken by the Director, Assistant Director, or Commissioner at a Division Steering Committee meeting may be taken without a meeting if at least three-fourths of the voting members of the Steering Committee consent to such action. The members of the Division Steering Committee shall ratify such consent in writing, which includes email, within fourteen (14) days

D. Freestyle Committee: Until 100 competitors participate at the OISRA Freestyle state meet, a Freestyle committee shall be a sub-committee of the Alpine Steering Committee.

1. Free style committee members have the authority to develop and modify the Freestyle Policies and to develop and modify Freestyle Competition Rules.
2. The Alpine Steering Committee is responsible for reviewing and adopting the Freestyle Policies and Competition Rules.
3. The Freestyle Committee (FSC) shall consist of 3-5 members appointed by the OISRA Alpine Steering Committee.

E. Alpine Division Participation Fees:

1. Alpine Division individual participation fees shall be determined annually by the Alpine Steering Committee and submitted to the OISRA Board of Directors at their Spring Meeting.
2. Alpine Division individual participation fees shall be decided for three different circumstances:
 - Skiers who compete in only Alpine races;
 - Skiers who compete in only Freestyle competitions;
 - Skiers who compete in both Alpine races and Freestyle competitions.
3. The amount of the individual participation fees for racers who compete in BOTH Alpine races and Freestyle competitions will be the total of the amount for the skiers who participate in only Alpine races plus the amount for the skiers who participate in only Freestyle competitions.
4. OISRA membership dues are due to the OISRA State Treasurer by December 1st.
5. OISRA individual participation fees and Alpine Division individual participation fees are paid through the on line registration process.
6. The OISRA State Treasurer returns to the OISRA Alpine Treasurer the amount of Alpine participation fees.

7. Alpine Division Temporary Participation Fees are collected at the event and sent to the OISRA treasurer, who returns to the Alpine Division or the Alpine League, respectively, their portion of the Temporary participation fees.

F. Leagues shall establish Standard Operating Procedures according to Division requirements.

Each league will have Standard Operating Procedures that confirm (clarify and explain) the following:

- The method of rating the athletes based upon their season performance. This shall include a means of resolving a tie between individuals and a tie between teams.
- How alternates are to be allowed to participate in league races.
- Is a Protest Fee charged in the event a team wishes to protest the outcome of an official judgment or decision at a league race?
- The Jury Members: Identification of the individuals or officials that will comprise the race jury, and a statement of which members of the jury have a vote in jury deliberations.
- Alternate Start Procedure: A procedure agreed upon in advance to be followed in the event there is a breakdown in the primary start or timing system.
- The amount of league dues and when they are payable.
- A statement about who is allowed to vote for each member school on league matters and the majority voting requirements for passing a motion.
- A method of recording accidents or incidents at league races and the submittal of incident forms to the OISRA in conformity with OISRA Policy 20.
- It is the policy of the OISRA not to inhibit the establishing of "local operating procedures" for the running of the leagues. As a rule of thumb unless there is a compelling reason, such as allowing leagues to have more than 3 voting members on their race day juries, or changing times for submitting of protests and appeals, the Alpine Division Race rules will be followed. Any "local operating procedure" provisions shall maintain fair and equitable participation and scoring and classification of the contestants.

G. Temporary Membership for High Schools that are not OISRA member schools

Temporary Member High Schools are schools that are not registered as full season OISRA members, but they allow students to participate in a specific OISRA competition(s). Temporary member high school teams (and individuals on those teams) participate in OISRA league events or the OISRA State Championship event as if the high school were an OISRA member for only the specified event.

1. Temporary membership dues and fees

- The temporary membership dues are \$1 per season to register a temporary membership school.
- Individual participation fee for a League event is determined by the League Race Committee, with confirmation from the OISRA Board.
- Individual participation fee for the Alpine State Championships for an individual affiliated with a Temporary Member School is determined by the Alpine Steering Committee, and confirmed by the OISRA Board.
- Temporary membership dues for the Temporary Member School and individual participation fees for an individual affiliated with a Temporary Member School must be paid before a student can participate in the an OISRA League event or the OISRA Alpine State Championships.

2. The following procedures must be followed before any student from a Temporary Member School has permission to participate in an OISRA event.

- A school official must sign the OISRA Temporary Membership Registration form MT(A), giving the student permission to ski in the name of the school
- A school official must sign the OISRA Academic Eligibility Certificate, stating that the student(s) meets the academic eligibility requirements of OISRA Policy 8.
- The coach who is listed as the "designated Head Coach" on the MT(A) form registers online.
- Each racer must register online as a Temporary Member.

All Temporary Member Schools and affiliated coaches and students who have followed these procedures are covered by the OISRA insurance for an OISRA event.

3. Temporary Membership Schools do not have voting rights within the OISRA organization.

4. The designated Head Coach listed on the MT(A) form must have a criminal background check.
5. Athletes and teams from Oregon who compete for an OISRA Temporary Membership School are eligible to receive State Championship titles.
6. Schools from border states (California, Washington, Nevada, and Idaho) are eligible for temporary membership in OISRA, but temporary member schools and skiers on temporary member school teams from border states are not eligible for school or individual OISRA state championship titles. Their results will be posted, but their scoring cannot displace other racers or team scoring.
7. Any school whose primary ski team is registered as an OISRA member school cannot also be an OISRA temporary member school.
8. Number of competitors:
 - The Alpine Steering Committee shall determine the total number of competitors (competing as team members or individuals) affiliated with temporary membership High Schools that are allowed to compete at the OISRA Alpine State Championships.
 - The hosting league race committee shall determine the total number of competitors (competing as team members or individuals) affiliated with temporary membership High Schools that are allowed to compete at an OISRA League race.
9. The State Championship Race Committee can require a temporary team to provide volunteers for the State Championship.

H. Alpine Guest Category for State Championships:

Any high school athlete from any state may compete in the OISRA Guest Category at the Alpine OISRA state championships as an individual, NOT REPRESENTING THE SCHOOL THEY ATTEND, if they register as a provisional skier – on line – and pay a state championship fee.

The Guest Category racer is not eligible to receive OISRA State Championship titles.

The results for the Guest Category racers are ranked as a separate category, and they do not displace non-Guest individual racers’ points. The race results of the racers in the Guest Category may not contribute to team scores at the state championships, even though three racers of the same gender might attend the same school.

The Alpine Steering Committee has the authority to review each Guest application and accept or deny participation based on criteria the Alpine Steering Committee chooses to use.

Section II: Alpine Division State Race Policies

A. State Championship Race Committee:

The planning committee for the Alpine Division State Championships shall be the State Championship Race Committee (SCRC) and shall be comprised of: the Alpine Division Assistant Director, the Alpine Division Commissioner, a representative of the host league State Race coordinating committee. The SCRC shall be chaired by the Commissioner and it may co-opt additional members if required.

The SCRC shall establish a set of **Standard Operating Procedures** that will outline the organizational details for the State Championship. These will be published as **Appendix I** to the policies. These **SOPS** shall be revised annually. They shall include procedures for temporary team participation.

At the spring meeting of the Alpine Division, the State Championship Race Committee shall submit the notes regarding the administration of the preceding State Championship Meet, and pass them on to the League representative of the next host league.

B. Qualification for the State Race:

1. Official Qualifying Races for the Alpine State Race:

An OISRA race may be an official qualifying race for the Alpine State Race if it is a league race, sanctioned by the majority of member schools of that league and attended by the OISRA racers who belong to that specific league. It shall be scored as a two-run event. Should circumstances require, a league may hold a one-run qualifying race. Only one, one-run qualifying race can be held on any league race day. Team and individual points (as specified in Alpine Race Rules E) are assigned at each qualifying race, and these points determine the eligibility of teams and individuals for the Alpine State Meet.

Two or more leagues may have a "combined race" that is a qualifying race for all of the leagues that have a majority of their teams participating in the event. Team scores and individual scores are separated out for each league's cumulative points scoring.

2. Race Season: Leagues shall have a race season that consists of at least six (6) official Alpine State Meet qualifying races. Should force majeure conditions require, the Steering Committee can amend.

3. Eligibility of Individuals for the Alpine State Meet is according to the 50% rule, established by OISRA Policy 14. The racer must start both runs of a league race, unless injury or illness takes them out of their second run

EXCEPTION: The Guest Category is an exception to the 50% rule..

4. Team Criteria for the State Meet

- a) To qualify as a team for the State Meet, only the race results of individuals eligible for the State Meet may be used.
- b) A team that has a racer who is ineligible to participate in the State Meet will have their team scores refigured to exclude that individual's scores.

5. Determining number of State Meet Qualifying Teams: A league shall send boy's teams and girl's teams to represent the league in the State Championship Meet as determined by the following scale:

Freestyle Competitions: Until 100 competitors participate at the OISRA Freestyle state meet, there will be no OSIRA League competitions that are qualifying competitions for the OISRA Freestyle State Meet.

League Size*State Qualifying teams

1-2	1
3-4	2
5-6	3
7-8	4
9+	5

*League size is determined by the number of full teams (appropriate team size) entered in 50% of the League's races. A school team that has a racer who participates in less than 50% of the League Races will have their team scores re-figured to exclude that individual's scores.

A school team may consist of any combination of a maximum of twelve (12) of the school's qualified racers, including substitutes, for the two (2) races-Slalom and Giant Slalom in both boys and girls.

Each Slalom or GS team shall consist of at least three (3) and not more than five (5) members. Each team may bring a substitute to use in the case of sickness or injury in one of the five (5) racing positions. Substitutes must meet all entry criteria.

If a racer who raced in the first run is unable to race in the second run then a substitution may be made by an acting coach to the Race Secretary or Start Referee prior to the moment the Start Referee calls for the first racer of the second run. The substitute will compete in the bib issued them, or a bib supplied by the start referee. This is a team scoring run only not to affect individual score.

Unless substituting for a sick or injured racer, substitutes shall not run the course, excepting if at the discretion of the race jury there is sufficient time, and conditions allow, all substitutes will be allowed to ski the course and have their times recorded. These times shall not be used for deciding positions in either individual or team categories.

The host league will be allowed to enter an extra school team in each gender.

6. Determining the number of State Meet Individual Participants in each gender shall be according to league size as follows:

League Size: State qualifying individuals

1-4	2 individuals each discipline.
5-6	3.individuals each discipline.
7-8	4.individuals each discipline.
9+	5.individuals each discipline.

The steering committee has the discretion to adjust numbers appropriately.

7. **Freestyle Competitions:** Until 100 competitors participate at the OISRA Freestyle State Meet, there will be no OISRA league competitions that are qualifying competitions for the OISRA Freestyle State Meet.

C. Equitable representation of racers qualifying from a league:

Because of the number of associate teams, the Alpine steering Committee may make adjustments to the numbers of individuals from those leagues so affected prior to the commencement of qualifying competition.

D. Draw:

A separate draw will be held for the SL and GS events; for both genders (4 times). The draw for seed is in accordance to league standings. All first place teams from each league compose the first flight. All second place teams compose the second flight and so forth. Individuals race between second and third flights. The leagues' first place individuals race in the first seed and the second place individuals' race in the second seed and so forth for third and fourth place individuals. The draw is completed for the first flight. The order is then duplicated for flights three and five. The order is reversed for flights two and four. The five flights compose the seed order, which remains the same for all remaining seeds (i.e., first place teams remain in the first flight for second seed). The draw is completed again for first seed individuals. The first seed individual order is the same for the third seed. Second and fourth seed individuals are in reverse order of first seed individuals. If a League, through the year loses a school(s), that reduces the number of teams that qualify for the State Championship race, then the draw of the last qualifying team is removed from the seed. Then all teams seeded behind the removed team will move up respectively.

E. Sate Race Start Orders:

State race start orders will be produced using draw orders as outlined in Section E and race entries submitted on the designated worksheet, located in the State Race Registration Packet. Entry form for each league's representing team(s) scoring individual(s) to be submitted by the published registration deadline. Once the "Final Start Orders" have been published, no changes to the start orders will be permitted except for the team's designated **Substitute** for the said race, may be inserted into one of the team's 5 positions for that race, subject to the rules for a substitution.

F. Scoring:

Team GS standings will be determined by the sum of the best 3 individual times in the first run of the GS, plus the sum of the best three 3 individual times in the second run. The SL team standings will be scored in the same manner. Combined team standings for each gender will be the sum of the best GS times plus the sum of the best SL times.

Team standings for both genders for combined runs will be determined by the sum of the combined team times for the boy's plus the combined team times for the girl's. Individual GS standings will be determined by the sum of the times for the 2 GS runs. Individual SL standings will be determined by the sum of the times for the 2 SL runs. Combined individual standings will be the sum of the times for the 2 GS runs plus the sum of the times for the 2 SL runs. In the event a run for either or both the GS or SL is canceled, the times for remaining run(s) will be used to determine standings. Individual results shall be calculated for all students in every race.

G. Time & Location:

The State Championship Meet will be held on the first Wednesday, Thursday and Friday of March. The races to be held will be a Giant Slalom and a Slalom. The order in which the races will be held will be determined by the SCRC. The location of the State Championship Meet shall be selected by the host league; refer SOPS. Host league will coordinate with the SCRC regarding race course locations, and maintenance personnel for each racecourse. The SCRC shall be responsible for course setters and forerunners.

H. Non Host League participation:

Each participating league shall submit a minimum of two individuals for jury selection, and two individuals for course setters for the State Championship to the by January 30th to the Alpine Secretary. All jury members will have officiated in a minimum of one half of the league races or be exempted by the SCRC.

It is recommended qualified representation by all leagues be observed when compiling the State Championship juries and in assigning course setters. Course Setters must be current and active league coaches.

I. Volunteer Race Workers:

ONE "Experienced Gate Judge" shall be provided by each competing team; Girls team & or Boys team. Each team will deposit \$300 at the registration desk when picking up racer bibs, to cover any no show by their designated gate judge. This will be immediately forfeited to the SCRC should the team designated gate judge or substitute not be in attendance at the race morning roll call for the gate judge meeting. Any claims for a refund of a forfeit deposit will be decided by the Alpine Steering Committee.

TWO "Experienced course workers"-one at least for course maintenance- timekeeping, computer operator etc., shall be provided by each competing team; Girls team & or Boys team,

J. Inclement Weather Procedures:

The Jury may decide to shorten course, cancel a second run or postpone the race one day (if bad weather occurs on Friday), and attempt to run one event the following day. It is conceivable that the Championship may need to be decided on the basis of those events already run.

K. Protest Fee:

There will be a protest fee not to exceed \$20. If the protest is upheld, the protest fee will be refunded to the protesting team. If the disqualification is upheld, the protest fee will go to the host league.

L. State Race Entry Fee:

Competitor entry fee (to be decided by the Alpine Steering Committee, annually) **to be paid to the Alpine Division** by each State Championship competitor- *regular alpine and Freestyle, considered separately.*

This will be collected by online registration and forwarded to the Alpine Division treasurer. Registering as specified in the information package—regular Alpine and Freestyle, considered separately. Alpine Division Treasury will **provide, from the entry fees**, the costs as identified in the respective budgets as approved by the Alpine Steering Committee covering: event venue fees, essential personnel, Technical Delegates, timing start order and results personnel, awards, racer bibs, and essential support services and worker meals, as specified in the approved State Event budgets.

M. Awards:

The Alpine Division shall be responsible for acquiring trophies and medallions, which shall be consistent in size, style and color designation for place ranking, with those awarded by the OSAA at State Championships.

The OISRA will purchase the following trophies for presentation at the State Championship Meet: Places 1-3 for Girls' Team, places 1-3 for Boys' Team, places 1-3 for combined Team.

Trophies shall be provided for presentation at the State Championship meet for places 1-3 in the following categories:

Girls' team Slalom, Girls' team GS. Girls' team Combined.	(9)
Boys' team Slalom, Boys' team GS. Boys' team Combined.	(9)
Girl's & Boy's Combined	(3)

Medallions shall be provided for Teams: (six members)	
Girl's SL team; first, second, third place.	(18)
Girl's GS team; first, second, third place.	(18)

Girl's combined SL & GS teams: first, second, third place.	(18)
Boy's SL team; first, second, third place.	(18)
Boy's GS team; first, second, third place.	(18)
Boy's combined SL & GS teams: first, second, third place.	(18)
Girl's and Boy's combined team; first, second, third.	(7x2x3) (42)
Places 1-10 in: Girl's SL, Girl's GS, Girl's combined.	(30)
Places 1-10 in: Boy's SL, Boy's GS, Boy's combined.	(30)

Suitable Move Up awards each discipline, 2 each gender.

The care of traveling trophies and any other permanent trophies are the responsibility of the Commissioner.

The OISRA Treasury shall provide "STATE" Pins.

N. Rotation schedule for State Championship:

2016: Southern.
 2017: Mt Hood.
 2018: TRL
 2019: Metro

Section III. Freestyle Policies and Competition Rules

Freestyle competitors and coaches shall abide by all OISRA and Alpine Division Policies, including these additional Freestyle Policies:

A. General

1. All OISRA Freestyle Coaches shall be certified per OISRA policies.
2. During OISRA Freestyle training or the OISRA State Freestyle Championships, no inverts are allowed. An invert is best understood as any spinning maneuver where athlete's feet go directly over his or her head.
3. During OISRA Freestyle training and competition events, athletes shall wear helmets meeting

USASA standards.

4. A Freestyle Technical Delegation (FSTD) consisting of 3-4 members shall be appointed by the FSC for the purpose of advising the Freestyle Sub-committee (FSC) on technical matters related to freestyle league and State events.
5. OISRA Freestyle competition rules reference the USASA Seasonal Rulebook (<https://www.usasa.org/members/membership/rulebook.html>) and the USASA Freestyle Manual:
http://www.usaseriesdirectors.com/Help/Manuals/freestyle_manual_nov07.pdf

B. State Freestyle Championships Policies and Competition Rules:

1. The State Freestyle Championships shall be held in conjunction with the State Race Championships, and will consist of at least two of the four following events: Slopestyle, Rail Jam, ½ Pipe, and Skier Cross. The specifications for each event that are included in the USASA Seasonal Rulebook will be the Competition Rules that are followed.
2. The Freestyle Committee shall appoint a Freestyle State Coordinator(s) (FSSC). The Coordinator(s) shall be responsible for the administration of the State Freestyle Championships and coordinating with the State Race Coordinator. The FSSC shall also keep the Freestyle Committee informed of the progress in its planning.
3. A State Freestyle Championships Committee (SFSCC) shall consist of the FSSC, as Chairperson(s), and the FSTD. The SFSCC shall advise the State Championship Race Committee (SCRC) of all logistics regarding the State Freestyle Championships.
4. Time and Location:
 - i. The OISRA State Freestyle Championships will take place on any day or days of the same week as the State Races so as not to be in conflict with the race events. The order in which the events will be held will be determined by the FSSC.
 - ii. The location of the State Freestyle Championships shall be coordinated with the State Race host league. It is recommended the host league solicit written proposals from ski areas. The host league will be responsible for securing freestyle venues, which shall be reviewed and approved by the SFSCC.
 - iii. If the host league cannot provide venues meeting the approval of the SFSCC, an alternate venue will be selected.
5. Qualifications and Registration for State Freestyle Championships:
 - i. Until 100 competitors participate at the OISRA State Freestyle Championships, there will be no OISRA League competitions that are qualifying competitions for the OISRA State Freestyle Championships. At such time of fielding 100 competitors, league qualification standards shall be developed by the FSC.
 - ii. Any OISRA registered team may register a maximum of six individuals (5 participants and 1 alternate) for each of the events.
6. Event Personnel
 - i. Competition Director (CD) supervises and controls the activity of all event personnel. S/he directs and conducts the Team Captain/Rider's meeting.
 - ii. The Jury shall consist of the CD, the Head Judge, and Finish Referee, as defined in Section 204 of the USASA Seasonal Rulebook.
7. Scoring and Judging
 - i. Individual judging and scoring shall be conducted in accordance with the current USASA Freestyle Manual and the USASA Seasonal Rulebook.
 - ii. Team scores shall be the combined points of the team's top 3 designated participants in each event.
8. Disqualifications and Protests
 - i. Disqualifications and protests shall be conducted in accordance with Sections 130 and 131 of the USASA Seasonal Rulebook.
9. Inclement Weather Procedures
 - i. The CD, in consultation with the Jury, may decide to shorten a course, cancel additional runs, or postpone the event and attempt to run it the following day. It is conceivable that the Championships may need to be decided on the basis of those events already run. The CD will use the inclement weather conditions as defined in the USASA Freestyle Manual.
10. Awards
 - i. The Freestyle sub division of the Alpine Division shall be responsible for acquiring

trophies and medallions for Freestyle events, which shall be consistent in size, style, and color designation for place ranking with those awarded for the OISRA State Race Championships.

- ii. Trophies and medallions shall be provided for presentation at the State Freestyle Championships in the following categories and numbers, depending upon which events are included in the Championships, and the number of contestants:

Trophies, places 1st-3rd:

Girls' Team – for each event included, plus Combined

Boys' Team – for each event included, plus Combined

Boys and Girls Team Combined

Medallions shall be provided for Team members (6) for places 1st-3rd:

Girls' Team – for each event included, plus Combined

Boys' Team – for each event included, plus Combined

Girls and Boys Team Combined

Medallions shall be provided for Individuals:

Places 1st – 3rd in Girls' for each event included

Places 1st – 5th in Girls' Combined

Places 1st – 3rd in Boys' for each event included

Places 1st – 5th in Boys' Combined

- iii. OISRA shall provide two trophies for the Boy and Girl "Race and Freestyle Meister" (RFSM). To be eligible for the RFSM, an athlete must complete one race and one freestyle event. They may compete in as many events as they desire. The RFSM shall be determined by the top aggregate score (using the USASA Point System) of all the athlete's race and freestyle events.

11. Information Packet - The State Freestyle Championships information shall be added to the State Race packet and shall include the following information:
 - i. State Freestyle Championships Registration Information
 - ii. State Freestyle Championships Rulebook
 - iii. List of State Freestyle Championships Officials

C. League Freestyle Competitions

1. OISRA leagues are responsible for developing Standard Operating Procedures for freestyle events within their league.

APPENDIX I

Alpine Division State Championship Standard Operating Procedure

I. INTRODUCTION

This document is to assist the host league in preparing for the state championship event. This document shall be used in conjunction with the current years approved OISRA Alpine division budget.

II. DEFINITIONS

- A. OISRA, Oregon Interscholastic Ski Racing Association
- B. SCRC, State Championship Race Committee. This committee involves the OISRA Commissioner, OISRA appointed member, host league state race chair-person, and an OISRA selected freestyle representative.

III. VENUE SELECTION

- A. The host league should solicit Request for Proposals to at least 2 ski areas for consideration of state championship events. This RFP should be solicited during the spring prior to the event taking place. Weather should be a factor in considering an event location and a back-up plan should be available if required in the event of low snow. It is required to coordinate venue selection with the SCRC prior to making final selections.

IV. EVENT LOGO DESIGN

- A. The host league shall design a logo for the state championship event and submit option(s) to the SCRC for approval prior to the fall Alpine steering committee meeting.

V. ALPINE EVENT PLANNING

- A. Entry Fee: This fee is to be set by the OISRA Alpine Division Meeting. This fee is what will be charged for each qualifying athlete to cover essential services and components related to the operation of the state championship event. This fee amount will be collected by the Division through the electronic registration process.
- B. Racing venue fees: These fees are related to the cost of associated hill and venue costs which may include but not limited to the following: venue fees, grooming, timing shack, hill preparation. *The host league is encouraged to try to offset this fee by utilizing a sponsorship or other means of negotiation, the host league will obtain a 50% of the funds not used by this line item.* Submit invoices to the OISRA for approval and payment. All vendors will be paid directly by the OISRA.
- C. Radio Rental: This cost is for rental of radios to be used by the race officials for both boys and girls events. *The host league is encouraged to try to offset this fee by utilizing a sponsorship or other means of negotiation, the host league will obtain a 50% of the funds not used by this line item.* Submit invoices to the OISRA for approval and payment. All vendors will be paid directly by the OISRA.
- D. Athlete bibs: The athlete bibs will be coordinated and purchased by the OISRA and SCRC. The bib design will be determined by the SCRC keeping any active OISRA sponsors in consideration. Vendor to be paid directly by the OISRA. Bibs will be provided to the host league prior to the event for sorting and distribution to athletes. Bibs will need to be collected after the first day of competition. The bibs will then be re-sorted for the second day of competition and distributed to coaches at the second coaches meeting. At the end of the event, the bibs will become souvenirs for the participants. A souvenir bib should be provided to all participants.
- E. Volunteer worker lunches: The amount set in the budget for this line item is a not to exceed reimbursement amount for assembly and delivery of 200 lunches (100 per day, 2 days of events). Lunches should include at a minimum, beverage, snack item, fruit, and protein (sandwich etc.). *The host league is encouraged to try to offset this fee by utilizing a sponsorship or other means of negotiation, the host league will obtain a 50% of the funds not used by this line item.* Submit invoices to the OISRA for approval and payment. All vendors will be paid directly by the OISRA.
- F. Awards: The OISRA will coordinate the ordering, purchase and delivery of the awards and event pins to the host league by the start of the event.
- G. Timing: The OISRA will contract the timing of the state championship event to an approved vendor. Payment for this service will be paid directly to vendor by the OISRA.

- H. Calculations: The OISRA will contract the calculations of the state championship event to an approved vendor. Payment for this service will be paid directly to vendor by the OISRA. The vendor will work with the host league to develop start orders and produce final event results.
- I. Registration Chair: The OISRA will work with the host league to assign an individual that has previous training or experience with the state race registration process. The host league will work with this individual to complete the registration process which is not limited to; racer registration, receiving payments, developing volunteer lists, and souvenir orders. Payment for this service will be paid directly to vendor by the OISRA.
- J. Technical Delegates: The OISRA and the SCRC will select and schedule a qualified TD to work the state championship event. Payment for this service will be paid directly to vendor by the OISRA. The host league may be required to assist in securing lodging for these positions.
- K. Awards Ceremony / Meeting spaces: The host league will be required to provide meeting spaces for the following meetings:
 - i. Volunteer Meeting/Training prior to first event, approximately 60 person capacity.
 - ii. Officials Meeting prior to first event, approximately 30 person capacity.
 - iii. Coaches Meeting, prior to each event (2 days), approximately 60 person capacity.
 - iv. A Meeting Agenda will be provided to the host league by the SCRC for use at each of these meetings.

The host league shall plan and organize an Awards Ceremony on the Friday evening after results have been calculated. The event shall be held in an indoor space with capacity for a minimum of 350 people. In addition to the giving of awards, it is recommended that the host league offer something enticing to participants. This could include such items as drinks, coffee, dessert, slide show of week's events, raffle, and or silent auction. Attendees shall not be required to pay an entry fee for the awards ceremony however, if a meal is served, food purchase shall be at the attendees option to purchase.

- L. Other Miscellaneous items: While not required, the host league may choose to provide these additional services or events which have been provided at past events.
 - i. Racer social: This social event shall be able to accommodate all registered athletes with an organized activity. Examples of an organized activity are: dance, photo booth, etc. Attendees shall not be required to pay an entry fee for the social event however, if a meal is served, food purchase shall be at the athletes option.
 - ii. Racer goodie bags: This is often a great opportunity to provide sponsors access to each of the participating athletes by means of advertising or 'schwaag'. The OISRA event pins can be used in these bags.

VI. FREESTYLE EVENT PLANNING

- A. Entry Fee: This fee is to be set by the OISRA Alpine Division Meeting. This fee is what will be charged for each qualifying athlete to cover essential services (*e.g., arena preparation – cost of awards, etc.*) and components related to the operation of the state championship event. This fee amount will be collected by the Division through the electronic registration process.
- B. Venue fees: add text here...
- C. Judges: add text here...
- D. Athlete bibs: The athlete bibs will be coordinated and purchased by the OISRA and SCRC. The bib design will be determined by the SCRC keeping any active OISRA sponsors in consideration. Vendor to be paid directly by the OISRA. Bibs will be provided to the host league prior to the event for sorting and distribution to athletes. Bibs will need to be collected after the first day of competition. The bibs will then be re-sorted for the second day of competition and distributed to coaches at the second coaches meeting. At the end of the event, the bibs will become souvenirs for the participants. A souvenir bib should be provided to all participants.
- E. Awards: The OISRA will coordinate the ordering, purchase and delivery of the awards and event pins to the host league by the start of the event.

VII. SPONSORSHIP OPPORTUNITIES

- A. Event clothing: This is an opportunity for the host league provide publicity for sponsors (who's message must not conflict with a designated OISRA sponsor) a place to display the event logo and/or theme. The minimum requirement for the clothing is that the OISRA logo be used along with the event logo. Refer to previous years data for ordering, pricing, etc.
- B. Gate Panels: Giant Slalom gate panels are an opportunity for the host league to provide sponsorship opportunities, they must not conflict with a designated OISRA sponsor .
- C.
- D. Finish/Start Banners: These provide great opportunities for sponsors to gain advertising, they must not conflict with a designated OISRA sponsor .
- E. Meal sponsorships: A meal sponsor is a great way for the host league to provide low cost of free meals to participants. (i.e. The Rossignol Awards Dinner).

VIII. MISCELLANEOUS

- A. Need to discuss items such as equipment sharing between leagues, etc.
- B. Anything else??